**AB Coaching Agreement**

**Welcome to a new style of coaching!**

We live in a world that needs support more than what is offered in our traditional coaching structures. After years of watching the therapy and holistic world I have come to the conclusion that we need support in our hardest of times which never wait for scheduled appointments. In truth, when a client waits to share their ups and downs till their next scheduled appointment much of the forward moving momentum that occurs in challenging moments lose their lessons.

We miss our lessons when we wait.

I have found that my clients can move mountains when they are focused, dedicated and supported properly.

So I have developed a revolutionary coaching structure, providing YOU with the great ability to move your mountains and shift your world.

**Unlimited Coaching Agreement, Terms & Conditions**

**What does this mean?**

* Unlimited text/email/Facebook messenger coaching available 24/7 – this means that you can message when you are in the middle of your moments in life. You have the freedom to share what you feel might be relevant or that you need guidance on at any time of the day or week.
* You can schedule up to one emergency call a month to help support you. This call is limited to 20 minutes.
* You will get responses back in a timely manner based on my schedule availability.

**Unlimited Coaching Guidelines:**

* Use text for short communication threads such as questions or quick notations. Use email for anything that is lengthy or you want to make sure is logged for your coaching. Be aware that text is not 100% dependable in transfer.
* Texts/emails and Facebook messages will be responded to between 10am and 10pm on Monday-Friday
* Please be aware of any travel or events that Addison may have. These items are posted on the [EVENTS](https://addisonbell.net/events/)schedule.  Responses will not happen and should not be expected during these times.
* Please make sure to check your email for correspondence and updates to schedule as all urgent messages will be shared this way.
* Of course if you have any questions about this ask and we can discuss.
* Your text/email and Facebook messages are always protected and never shared.

***I agree to all the above Unlimited Coaching Terms & Conditions and agree to follow these procedures as long as I am a client of AB Coaching. I understand that terms and conditions are subject to change and Addison’s availability is subject to change.***

**Coaching Program Terms & Conditions**

All programs begin at payment and agreement of terms. Each AB Coaching program is set for a specific length of time (4 months, 6months, 12months, etc.) and it is the responsibility of the client to engage in their coaching. Meaning that each client is given the link to schedule sessions and it is their responsibility to make sure that they are getting the sessions required completed in the time frame of their program. Programs will not be extended outside of extenuating circumstances and it is the responsibility of the client to reach out to Addison in these circumstances.

All coaching programs are based upon the needs and goals of the clients. Each client moves through the coaching process at a faster/slower rate depending on the individual. In order to make progress with coaching the client must engage in the post-session work that is provided by Addison. Addison has the right to cancel sessions based on client not doing the necessary work for the upcoming session.

***I agree to all the above Coaching Program Terms & Conditions.***

***I understand that it is the client’s responsibility to engage in the scheduling and coaching process.***

**Refund Terms & Conditions**

We understand that sometimes things happen in life that are unexpected and mean that we cannot fulfill the commitments made. In order to address these events we have established the below refund policy for ALL AB Coaching Sessions and Programs, events, seminars, VIP days, retreats (unless other wise stated).

\*If cancellation happens prior to Early Bird registration ending clients will receive refund of full amount minus a 20% holding fee of event amount.

\*If registration happens after Early Bird registration has ended or event is closed refund will be full amount minus 50%.  Since your spot had been held till closing of event or after early Bird chances of finding new participants are slim. Please understand that in order for us to be able to offer low cost group events participants need to fulfill their commitment or allow for proper time to find a new participant to replace their spot.

\*If cancelation happens within 5 days of event there is 35% hold, within 48 hours of event there is 50% hold.

\*\*There are NO refunds or transfers for no show to an event. I am sure that if you got a ticket to American Airline Center for a concert and then you could not make the event you would never expect them to credit you or refund your ticket cost because you choose not to come. The same applies here. Thank you for your understanding on this matter. No-showing and event is forfeiture of your registration fee.

Want to save your whole amount without penalties? Here is how….

\*All In Person AB Workshop fee’s can be transferred to a friend as a gift or attendance fee’s can be rolled to a new event or events hosted by AB Coaching. (Unless otherwise stated) Please check with Addison Bell to make sure before you transfer. This way you know you are with a supported event.

\*All AB Coaching Workshop fee’s are not transferable to coaching programs.

\*There are no refunds for online/Facebook Live Courses.

\*There are no refunds for AB Coaching Masterminds.

\*All AB Coaching Clients who have decided to terminate their work with Addison forfeit their coaching, integration work and/or program fee’s fully. We understand that this may seem harsh so we offer the ability for transfer the adjusted balance to one of the following: 1) workshop(s) and other AB hosted event’s ( Addison must be a primary teacher for the transfer to be credited. 2) Change in Program or Session. Meaning if you have purchased a program and would like to instead do a blend of workshops, courses or couple’s sessions you may request this option. 3) Transfer to a friend. This is like giving a Gift Certificate. However, this option needs approval from Addison as the person you are transferring too will still need to follow all guidelines for becoming a New Client i.e. application, consult, approval

\*All AB Coaching/mentor clients who do respond to contact via payment, scheduling emails or other after 2 months terminate their coaching contract with Addison. There are no refunds or transfers after termination in this case.

\*All credits are forfeited after 6 months from date of service/workshop/event of original purchase.

\*By filling out an application with AB Coaching for coaching services you agree to above terms of service.

\*Coaching agreement is via payment of any coaching/course/program invoice. You agree that you understand all terms and refund policies here and legal’s on this site.

***I have read and agree to all Refund Terms & Conditions.***

Name

Signature

Date